

**Bristol Children's Charity  
Agenda for Annual General Meeting  
Thursday 8<sup>th</sup> Oct 2020 20:00hrs  
The Cathay Rendezvous – King Street**



- 1. Apologies for Absence**
- 2. Acceptance of the minutes of the 2019 AGM**  
(Taken by Alice Davies-Avery – see copy below)
- 3. Establish if Quorum has been met in order to continue with AGM**
- 4. President's Address**
- 5. Chair's Report for this meeting**  
(To be circulated prior to meeting)
- 6. Acceptance of Chair's report**
- 7. Proposal to accept Financial Report & Statements - Hon Treasurer happy to answer any questions**  
(To be circulated prior to meeting)
- 8. Proposal for appointment of a new Auditor for the coming year 2020-21**  
(Jeff Fuge of Foxman Associates Ltd – members of ICAEW)
- 9. Retirement of a minimum of one-third of Trustees**  
(The Trustees who are required to stand down but have agreed to stand again for re-election are: -  
Granville Jenkins (Chair), Nicola Harvey (Secretary), Val Ward, and Anthony Reeves)
- 10. Nomination of Officers for the coming year 2020-21 – accepted as follows:-**  
Chair – Granville Jenkins  
Secretary – Nicola Harvey  
Treasurer – Mervyn “Mel” Brooks  
Vice Chair – Stephen O'Neill
- 11. Questions / Suggestions or Comments from the floor are welcome. Please direct your comments through the Chair for consideration at the next general meeting of the Trustees.**
- 12. Date of the first meeting of the newly elected committee.**
- 13. Chair to thank attendees and formally close meeting.**

**MINUTES OF THE ANNUAL GENERAL MEETING  
BRISTOL CHILDREN'S CHARITY  
THURSDAY 17<sup>TH</sup> OCTOBER 2019  
AT CATHAY RENDEZVOUS**

**1 PRESENT**

Granville Jenkins Chair, Mel Brooks, Tony Ward, VP Tim Duggan, Graham Russell, Mark Price (Head of Fundraising), Steve O'Neill Fundraising Committee, Jenny Hill Appeals Committee, Val Ward, Nicola Everett Appeals Committee, Anthony Reeves, Alice Davies-Avery Fundraising Committee, Patrick McMahon Treasurer/Secretary

**2 APOLOGIES FOR ABSENCE**

Susan Davies, VP Jan Reynolds, President Raymond Wong

**Quorum was met so AGM opened**

- 3 PRESIDENT'S ADDRESS** - in the absence of Raymond Wong Tim Duggan addressed the meeting. Tim thanked everyone on the great work done and the great increase in appeals. Thanks to Granville for his enthusiasm and for pushing the charity along. Granville responded.

- 4 CHAIR'S REPORT** – had been circulated. Proposal made to raise the age for appeals to 18 and under. Check to be made with our articles of association to see if it is mentioned and if necessary convene a meeting and change articles of association and Inform companies house etc. Add to agenda for November General Meeting

- 4 FINANCIAL REPORT AND STATEMENTS** - had been circulated. NB to note on page 5 the charity had a clean certificate on finance from the accountant. There were no questions raised on the accounts and they were adopted.

- 5 ELECTION OF DIRECTORS/TRUSTEES** - Current trustees Granville Jenkins, Alice Davies-Avery, Susan Davies, Jenny Hill, Nicola Everett, Patrick McMahon, Mark Price, Val Ward, Anthony Reeves, Steve O'Neill, stood down.

- 6. NOMINATION OF OFFICERS FOR THE COMING YEAR** – Patrick McMahon resigned under article 39 – this was accepted.  
All other trustees agreed to re-stand. No other nominations had been received and there were none from the floor. All accepted En Bloc.

Nominations for officers - accepted as follows

Chair – Granville Jenkins

Treasurer – no nominations S

Secretary - Sue Davies to carry this role until new secretary is appointed.

Minute Secretary - Alice Davies-Avery

**7 VOTE OF THANKS –**

All info for treasurer has been handed over and Patrick to offer support going forward with new treasurer if needed.

Vote of thanks from Tim to Patrick for all his work with a hard job. Thanks to Patrick for the wisdom knowledge and professionalism he gave to the committee.

Seconded by Graham Russell and great praise given to Patrick for ensuring we are on the right lines.

Granville echoed these sentiments.

Mark asked if he would reconsider but Patrick has found a larger charity that needs his support. Patrick gave a speech and explained the events over the past year and developments made so we are now very transparent.

**8 DATE OF THE FIRST MEETING OF THE NEW COMMITTEE**

To be decided.

**9 ITEMS REFERRED TO NEXT GENERAL MEETING –**

Change to age and administrative requirements to be discussed at November meeting.

- 9** The Chair thanked everyone for attending and the meeting closed.

## **Bristol Children's Charity Limited**

### **Chairman of Trustees Message 2019-2020**

Feb 2019 – Jan 2020 proved to be a tumultuous year, but despite all the up's & down's we came out the other side with a record level of fundraising and a stronger and more cohesive Committee than we started with....

In Feb 2019 I was asked by the committee of Trustees to accept the position as Chair following Jan Reynolds' resignation due to personal family reasons – I agreed and Jan stepped down as Chair on March 31st - I subsequently took up the role on 1<sup>st</sup> April 2019

In July 2019, Matthew Wofinden (Trustee) chose to leave the charity, which in turn created a long running, complicated and delicate dispute regarding the ownership of the charity website – this has since been resolved, in no small part due to the intervention of our former Vice Chair Jess Harvey – the charity owes her a huge debt of gratitude. Then in September 2019 our Treasurer & Secretary Patrick McMahan also chose to step down so he could concentrate on his other charitable work in Wells – Patrick ensured a smooth hand over of all documents and assisted us for several months afterwards, losing Patrick was a great shame and great loss to charity, but we wish him all the best in his chosen charity going forward.

Unfortunately, after Patrick had left; in October 2019 we realised that no current Trustees were authorised signatories with the bank – I arranged and had numerous meetings with the Branch Manager to get this rectified but it took months to sort out properly and even longer when we tried to obtain debit cards for the Appeals Team so they could operate in a more efficient and transparent way. The whole banking saga took approx. 6 months to get where we needed to be.

On a more positive note, the newly established Fundraising Team raised a record sum of just over £77,000 this enabled our Appeals Team to process 179 appeals and respond positively to 149 of those applications. The total spend for those 149 appeals amounted to just over £35,000 - 29 applications were refused because the applicants did not meet the charity's minimum criteria for help.

We continued to receive support from the TUI Foundation of just over £14,000 in 2019-20 (this figure is included in the total sum) however it must be noted that these are restricted funds and are used purely for educational purposes in line with the TUI Foundations' terms of agreement.

***One of the most fundamental changes we saw this year was that the Trustees agreed to increase the age range from 0-15years old (inclusive) to 0-17 years old (inclusive) which now enables us to offer more help and greater social mobility for 16 & 17 years old children – we recognise that Alice Davies-Avery played a huge part in bringing about this change.***

As the current Chairman, I am buoyed to report that at the end of our financial year ending for 2019-20 ending on 31<sup>st</sup> January 2020 left us with a healthy balance of just over £90,000 in the bank which has turned out to hold us in good stead during this financial year given the Covid-19 pandemic. Fundraising during this current year has been nigh on impossible and has all but dried up in comparison to last year. I will of course report on that in more detail in next year's report. Social Media played a huge part in our fundraising efforts during 2019-20 and we intend to continue to build on that success going forward.

I would like to thank all the former Trustees of the Charity who have left for varying reasons, but still hold the Charity close to their hearts;- **Jan Reynolds MBE (now Vice President), Patrick McMahan, Matthew Wofinden**

**We are still very proud to boast that we have no paid officials – this means, that apart from a tiny fraction for marketing, compliance and other small costs, every penny raised is used to help disadvantaged children living in the BS postcode area.**

In closing, I would like to thank the REAL heroes of this Charity, and that's the people who support us – it's the volunteers, the fundraisers, and the everyday person who chooses to drop a few coins in our collection boxes – these are the people who make all this possible, these are the people who selflessly give up their time, their money & their resources which enables us to help disadvantaged children in and around our city – **THANK YOU.** .

Granville Jenkins  
Chairman of Trustees  
21<sup>st</sup> Aug 2020